



PO Box 10 113 Chelsea Road Monticello, MN 55362
Phone: 763.295.4367 – Fax: 763.295.4366

SMA Employment Application

Please Print in Ink or Type

PERSONAL INFORMATION

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Alternate Phone: _____

Are you 18 years of age or older: Yes No

Are you legally eligible to hold employment in the United States? Yes No

How did you happen to apply for a position here?

POSITION(S) INTERESTED IN:

Date Available: _____ Wages desired: _____

What type of employment are you seeking? Regular: Full-Time Part-Time
Temporary: Full-Time Part-Time

PERSONAL STATEMENT

Please indicate why you are interested in the position and what you hope to accomplish if selected:

EDUCATION

Have you graduated from high school or received a GED? Yes No

Name of high school attended or institution issuing GED: _____

Name & location of college, technical, military, Professional, business, trade or other school	Degree/Certificate Obtained	Major/Minor



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EMPLOYMENT AND/OR VOLUNTEER EXPERIENCE

Employer Name: _____ Telephone: _____

Address: _____ Date From: _____ to _____

Supervisor's Name & Title: _____ Wage Start: _____ End: _____

Your Job Title: _____ Reason for Leaving: _____

Description of Major Duties:

1. _____

2. _____

3. _____

Employer Name: _____ Telephone: _____

Address: _____ Date From: _____ to _____

Supervisor's Name & Title: _____ Wage Start: _____ End: _____

Your Job Title: _____ Reason for Leaving: _____

Description of Major Duties:

1. _____

2. _____

3. _____

Employer Name: _____ Telephone: _____

Address: _____ Date From: _____ to _____

Supervisor's Name & Title: _____ Wage Start: _____ End: _____

Your Job Title: _____ Reason for Leaving: _____

Description of Major Duties:

1. _____

2. _____

3. _____

ADDITIONAL INFORMATION

List/describe any other training and/or experience relevant to the position for which you are applying:

REFERENCES

Please list three professional references that we may contact. These should be people in a position to discuss your qualifications for the position you seek. Include especially managers, directors, or department heads under whom you have worked. Indicate any who are related to you.

Name	Title	Address	Phone

Signature: _____

Date: _____